**Acharacle Community Company**

**Minutes of meeting**

**20th September 2018**

**Those present**: Marie Luise MacDonald(MLM)(chair) /David John Cameron / Jane Gaze (JGa)/ Becky Dacre (mins)

1. **Apologies** Jimmy Gillies(JG)
2. **mins from last meeting –** minutes approved by directors present
3. **Bank accounts info –** not available. Spent £1198 on new dishwasher from main account (old one in Ellen’s dad’s shed – to be returned to the leasing co. when they get in touch).

**4 Centre –** Open day well attended. Douglas Westwater did a small talk about what they (Community Enterprise) have been employed to do and what happens next. Angela Williams has been in touch about survey and how it is distributed, but no action yet. BD to get in touch with her.

BD also to email members with link to survey. Directors suggested doing a ‘news’ for the ‘De tha dol?’ with a link to survey (deadline midnight on day of meeting). BD to ask posties if they can deliver it. BD to get in touch with AW to progress these matters.

BD to put link to survey on website and Facebook.

Also, to include in ‘news’ in de tha dol about reuse shop at centre. Plus reminder about reuse donations and volunteers always needed.

**5 Cook contract -** MLM to speak to Liz to give her contract. Deep clean of kitchen may be needed. Asha can do some extra cleaning in kitchen if a deep clean is needed. Need to decide frequencies of deep clean and when to wash filters from cooker hood etc. MLM to discuss with Liz. Asha has offered to do windows of centre.

**6 Phone Box –** Not successful in bid to Awards for All for funding towards installing defibrillator in phone box. Directors decided to start fund raising for the project ourselves. BD to work out costs. Items needed include: cabinet, defib batteries, electrical connection for cabinet, supply and installation of signs (‘defibrillator’ and owner of phone box)) on phone box, paint for and painting of phone box. DJC suggested putting tubs in shop etc to raise money. To put in ‘news’ in de tha dol?

Teas at October market will be first fund raiser for the phone box.

**7 Produce Market –** The next and last market this year will be on 18th October. It will have an apple theme. Borrowing Arisaig community apple press to make juice on the day/picking lots of apples around the village beforehand to make jams / fruit leather and other apple products/ demonstrate ways of preserving apples. Need help beforehand baking / on the day to serve etc.

BD to email members. To put advert in De Tha Dol?

**8 AOB**

A MLM to speak to SK about accounts to see progress.

B Na’vi – BD to speak to Jemma. Decided by directors that they should lift laminate floor and to try to dry it out following water leak and that they are to say what condition floor is in. Then we will get someone in to do necessary work. Directors felt that as the pipework had been boxed in, the leak would have been noticed much sooner and less damage done to the floor. Easier for them if they lift the floor as they laid it. Needs to be done soon so floor can start drying out. To ask them to pay for one call out charge as Jim made wasted journey due to lack of communication between Na’vi staff.

C GDPR – DJC said some emails had been re-sent out by accident.

D Na’vi Organics have put in a planning application for change of use for house opposite shop (Pauline and Billy King’s house). ACCouncil have put the planning application on Facebook. Thought not good so DJC to ask them to remove it. DJC said ACCouncil don’t usually put applications on Facebook. Neighbours have been consulted as part of planning process. Application was made in July. Gives ACC plenty of time to find new tenants for next year. Lease is for 5 years and they have to give 6 months’ notice (not clear in the lease if this means at the end of the 5 years or in between??) ACC to advertise for new tenants and if don’t find anyone suitable then Na’vi cannot relinquish lease (if planning application is successful).

D NOF charge has been discharged – MLM.

E HSCHT – Susan Hunter has been in touch by email – with 2 options:

Lochaber Housing Association purchases the whole site on the understanding that they will transfer a pre-agreed area of land to ACC for your new re-use facility and to HSCHT to provide low cost home ownership options

OR  ACC and LHA purchases the land they require separately.

Directors prefer option 1. BD to reply to Susan Hunter’s email.

Need to try to find someone who can draw plans for new shop etc

MLM to do letter to John Cameron to let them know that ACC is looking for land for new reuse shop etc.

F BD reminded DJC about getting boards for attic at centre.

G BD offered to do shed roof.

Meeting closed at 9pm