



Minutes of Acharacle Community Company Directors' Meeting 26th Oct 2023

Meeting held at the Acharacle Community Centre on Thursday 26th Oct 2023

Attendees: -

Directors:

David John Cameron (DJC)
Tracy Cameron (TC)
Fiona Cameron (FC)
Gillian King (GK)
Karen MacMillan (KM)

Apologies: -

Graham Finegold (GF)
Helen MacGillivray (HM)

Staff:

Minutes: TC

People to complete actions detailed in minutes.

Regenerations Office (RO)
Brian Gregg (BG)
Aukje Delnooz (AD)
Lesley MacMaster (LM)

Item	Topic	Action
1	Approval of minutes	
	Minutes of last meeting approved by GK and FC Discussion was had re action tracker as add on to minutes	(A1) TC – to add action tracker to this set of minutes
2	Matters arising and not dealt with in agenda	
	N/A	
3	Financial update	
	Second payment from RO fund is to be applied for in November. A discussion was had re paper previously circulated by DJC it was note that this represented budget, as it stood and that it would be good to have a forecast of possible expenses/income. It was decided that it would be good to link the budget with a forecast, with a possible inflation figure maybe 8% per annum.	(A2) TC + DJC to action (A3) DJC to action
4	Correspondence	
	Catherine Anne has contacted us to see how we are getting on with finding out about ownership of ground near church planned for reflection garden. CA also very keen to lead the project when the land ownership has been determined and any permissions needed to develop land are in place.	(A4) BG looking in to this.
5	Monthly News letter – De Tha Dol entries	
	Some discussion was had re how we develop the newsletter. It was decided that the newsletter needs to be monthly, giving a short overview on what's been happening, with all sections being clearly titled to enable people to pick out subjects they are interested in. Also, to include a section detailing what's on next month. All staff to contribute to newsletter so it includes company and centre updates. Looking over the newsletter not yet sent out, a couple of points need to be looked at.	(A5) RO to action this, working with LM to ensure all centre updates are included. Done



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	<p>Community Garden – the need for an open community meeting to discuss the plans for the garden is needed. Now the garden is deer fenced the space is able to become used more.</p> <p>Questions that could be asked –</p> <p>Do people want to get their own raised beds in the garden to allow food production?</p> <p>Do we want to produce food for community events?</p> <p>Can we look at possible ways to improve access to the space?</p> <p>Possible need for staffed project hours to enable the garden to be used as an outside classroom, teaching people how to grow foods, and possible link with basic cooking activities - good link with the centre.</p> <p>Look at possible funding that may be available to develop some of these ideas.</p> <p>Electric bikes – AD was looking into funding for expansion of this service, possibly introducing a trike as agreed in the August meeting. Where are we with this? Possible add some non-electric bikes and project worker to any applications for funding to make the project more sustainable with a designated staff member to run.</p>	<p>(A6) RO to action this meeting and plan for development. Done, meeting on 13/1/24</p> <p>(A7) AD to continue looking at possible funding streams and development. Cycle Share Fund done</p>
6	Membership applications / changes / board and office appointments	
	<p>2 new members approved.</p> <p>6 other application enquires, these applications need to be checked to see if possible members are all local residents. If they are not all local resident's directors happy to approve as associate members.</p>	<p>(A8) RO to update membership log. Done</p> <p>(A9) RO to investigate and then either give applicants full membership or associated membership. Done</p>
7	Asset Management – Investment properties – café, Sunart Networks & House	
	<p>Old Post Office Feasibility Study: A shortlist of suggestions and a note of the community consultations was discussed.</p>	



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	<p>GYM – thought not suitable for the PO building or centre; possibly would work best in the hall.</p> <p>Retail Space – Good idea but any development would need to provide a new community service and not compete with the local shops.</p> <p>Bunk house may be a good community asset and bring more financial security to the company so happy for it to go on the short list.</p> <p>Co Working space – we feel that this kind of development is better suited to the community centre.</p> <p>Affordable home – not suitable for the site</p> <p>Social space – we feel that this would be better developed in the hall.</p> <p>Motor home hook up – no space for this.</p> <p>Tourist information – we already have plans for a community notice board to go up at the playpark. But happy for the concept to be on the short list.</p> <p>Noted that rental rate for Sunart Networks in the report was incorrect.</p> <p>We do want to highlight the need to improve the building and parking facilities at this site.</p>	<p>(A10) DJC to contact Andrew with the committees thoughts and to move the study on to the next phase.</p>
8	Community Centre	
	<p>The lottery grant funding which finances groups meeting in the centre was discussed.</p> <p>Centre manager to use hours funded by the lottery fund to organise more community events.</p> <p>Encourage and support new groups to use the centre giving them a 4-week free rental period to start.</p> <p>Noted that there was a bit of confusion re financing of baby group and chair exercise.</p> <p>Drama club were messaged during meeting to say they could have 4 weeks free hire to get the club going.</p> <p>One-off monthly events could also be organised to encourage more people in the centre, some BYOB events for over 18 and some family events,</p> <p>Bingo on the 8th Dec: Also noted that this is the date of the school Christmas fair. We would like to see volunteers helping put on these events.</p> <p>Sing Christmas – will this be charged for? Who will money go to?</p>	<p>(A11) TC – LM to discuss the development of both weekly and monthly events in centre. The need t use volunteers to support activities.</p> <p>(A12) DJC – LM - AD-BG will be talking to all staff next week re event planning and looking for funding. Done</p>



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	<p>Decorate Christmas cake event suggested by centre users, would be good if this could be arranged.</p> <p>We would like more visibility of the money raised in different areas of the centre – re use – ragbag – room rental – would like to see the money raised to be visible to centre users. Possible introduction of monthly charts totalisers or something similar.</p> <p>Discussion was had re need for somewhere to go when people are waiting with vehicle in the garage. Was felt that the reuse room could be better advertised for this; TV moved in and advert to be made. FC to mention to garage proprietors.</p>	<p>(A13) TC to Action</p>
9	Subcommittee reports	
	<p>Play park - Post installation inspection is booked for November, final invoice from Scotplay has come in this will be paid after the post installation inspection.</p> <p>Play Park celebration to be arranged after the inspection. This will be organised by the play park subcommittee, no staff input needed.</p> <p>EV update – SSEN have completed the site visit at the old post office building. They did not think the system was looped but are supplying us with volt checker so they can see how the energy is being used on the site. More information to come after the results from this are in.</p>	<p>(A14) FC – arranging inspection and any actions that come from this report. She will also work with subcommittee re celebration event.</p> <p>(A15)KM – overseeing project and will report any updates.</p>
10	Regenerations Officer Update	
	<p>Advent window – discussion was had about the best way to run this event. We do not want to make people's addresses public and it was decided that we would like all addresses removed from public view.</p> <p>Suggested that instead of sharing peoples addresses it becomes more of a treasure hunt where people record the windows they find including the number on window.</p> <p>Christmas themed prize for those people completing – maybe a chocolate gift - could even have a Christmas themed event between Christmas and new year for people to attend and bring in their recording cards.</p> <p>Use volunteers in the creation of centre window.</p> <p style="text-align: center;">-----</p>	<p>(A16) AD – to make necessary changes to the advent event. If changes not clear in this minute email directors for clarification. Done</p>



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12	Date of next meeting	
	No date set as looking at possible AGM	