**Acharacle Community Company**

**Minutes of meeting**

**20th June 2019**

**Those present**: Lesley MacMaster (LM) /David John Cameron / Marie-Luise MacDonald(MLM)(chair)/ Jane Gaze (JGa) / / Becky Dacre (BD)(mins)

**1 Apologies** Jimmy Gillies(JG)

**2 Minutes from last meeting** Approved by directors present

**3 Bank balances** Main acct £13,918.13

Centre acct £30,993.89

**4 New accountants** Duncan Grout supposed to be responding to MLM. Hasn’t yet.

**5 Centre**

Meeting with Emma Tayler/Dot Ferguson from Highland Council – MLM explained what happened at the meeting. HC thought ACC were further forward with asset transfer, but were very helpful and gave useful info. Once asset transfer form sent in they have 6 months to decide. Link with business plan. Need to ask Douglas to show benefits of groups using centre in monetary terms. HC need to justify ACC’s offer to their committee. ACC need to know what HC plans are for the centre. Also they said we should get a full structural survey to make sure there are no major faults. ACC to get a price from surveyors who looked at the building to look at more detail. HC suggested another use for the centre – video conferencing council meetings. (more benefit or centre).

Business plan discussed: seems to be reliant on grants. Not sustainable. To ask Douglas Westwater where the figures in the business plan come from. Plan seems to rely on getting more room rental. Not possible – groups come and go but in such small community, difficult to increase number of groups. MLM to print off a copy of the business plan and to get directors and Lesley to note comments on it (in office). To get comments back to DW by end of month.

JG to call into office on Mon to go through National lottery funding with BD.

Cooker – To ask LM to price for a new cooker for kitchen at the centre. Fridge too as very old and must be inefficient. Possibly get a smaller one.

Smell in cupboard in foyer of centre – Ask LM to get someone to take out cupboards to see if there is a leak.

Money raised from auction should be for the centre. So it becomes a donation from the reuse project.

**6/7 Café**

Dishwasher – BD to call Comcat to explain invoices/statements sent that don’t seem to match visits.

Ring supplier to explain situation and see if any options for refund. Also to claim parts costs back as covered by warranty.

Ring Charlie Maclean to ask if he could maybe fix the old one which is in the reuse shed – JG to look at old one.

Decking – Amie and Ellen have found out they have to get planning permission for the decking. JG to have a chat with them about decking/rent increase and dishwasher.

**8 M&A’s /OSCR**

Wording of clause “ to alleviate unemployment “ needs to be reworded “ to alleviate employment” This will have to be approved by EGM and OSCR.

Highland Council say that DTAS M&A’s have caused problems with asset transfers. May need to change M&A’s to say that number of members needed to approve has to be 20 not 10 to comply with asset transfer regulations. MLM to sort out with OSCR by email.

**9 Reuse funding**

HC (Andy Hume) informed BD (21.5.19) that they are no longer funding reuse as of 31.3.19. He asked for income/expenditure figures to support request for funding from another Highland Council department. He will ask for future funding for us. JG sent off figures to Andy Hume at the end of May - not heard back yet. JG to copy ACC email in on the correspondence. Amount received from HC approx. £7200 per annum. Reuse needs about £4000 to run. Money has helped cushion other expenditure for community company. Not necessarily needed for reuse.

**10 Defibrillator**

BD detailed costs. Raised so far: Apple day/produce market Oct 18 £295

Acharacle Community Council donation £250

Moidart Produce Show £250

Jill Gosney (sale of produce at market) £86.23

TOTAL £881.23

Now have enough to buy cabinet/batteries for existing defibrillator/Signs and paint.

Once cabinet is purchased, need to contact Charlie to get price for installation. BD to purchase cabinet.

**11 AOB**

Discussed about possibly installing electric **vehicle charging point** in centre car park. BD explained that funding through Energy Savings Trust has closed, but will hopefully open again soon. Has filled in expression of interest form to be notified when funding comes through.

**Signs** for centre JG to message Amie about translation that BD found in internet. Ionad coimhearsnachd.

**Spending forecast** - DJC ran through income/expenditure for ACC. Centre down £279.96 on forecast

Main account down £344.32 on forecast. Repairs etc at old PO buildings has caused greater expenditure. Also, insurance costs paid that month.

MLM asked about extra **insurance** needed to add to public liability for decking at Café Tioram. BD to check.

**Defibrillator in Glenuig** – Collecting tins to go to Glenuig too as they are within our area and need to raise money for a defib there. Any money we get extra will go to Glenuig.

**Hospital Transport Project** - JG asked about conflict of interest if she goes for transport job as Fiona Galbraith is leaving post. MLM and DJC decided there was not. Job will be from July.

Meeting closed: 9.40pm