**Acharacle Community Company**

**Minutes of meeting**

**16th January 2018**

**Those present**: Jimmy Gillies / Jane Gaze /Marie-Luise MacDonald / Becky Dacre (mins)

1. **Apologies**
2. **Directors discussion** Heading not used as all meeting is ‘directors discussion’

**3** **Bank accounts info** - This item moved to when LM present in room

**4 mins from last meeting –** approved

Payment has been received for use of centre by Royal Mail. (£2900) BD to chase them up to find out what period of time the payment is for as there has been nothing in writing. Also the agreement came to an end in October 2017 (12 months) and so it needs renewing.

**3 Bank balances** – centre account - £60,064.87

Main account - £5,910.50 (end December 2017)

**Other items that LM raised:** Van insurance **–** just paid. It was £675.07. Van revalued for insurance at £11,000.

**Centre funding -** MM said an email from the NHS in December confirmed the funding is now unrestricted. BD to look this out to confirm.

**Centre steering group** – there is a meeting on the 18th to formalise the group and to start looking into process of asset transfer.

LM left the meeting

**6 Projects for 2018**

**Phone kiosk** – BT gave contact for ‘Community Heartbeat Trust’ who can provide funding to install a defibrillator in the kiosk. BT confirmed they will continue electricity supply for 7 years and pay for it. BD to look into funding and also to tell Highland Council what we are proposing as the kiosk is probably on their land.

**Reuse project** – Directors agreed the need for a new shed to allow the project to continue and expand. Also, there is a need for more volunteers, who are physically capable of lifting etc. Agreed that it would be good idea to try to get funding for a project officer through the centre funding bid as the 2 projects are closely linked (Admin from the office / storage / sales).

**Sgoil na Coille** – Discussed the future use of chipper and trailer that LEG donated to ACC. BD to talk to ACC insurers about insuring both against theft. The chipper has been lent out with BD or husband Andrew who have just got donations from the user. BD and AD insured for using machinery through their business, but chipper is too dangerous to lend out without operative. The trailer could be hired out with a light board with the hirers number plate marked on the space available. BD to look into prices etc and to check with insurers about hiring out equipment like that.

BD to ask RG if he can start progress with future of woodland. BD said tipping of tree prunings etc at the compost site and beyond has become an issue. Need to organise a work party to help clear up.

**Jetties Trust** – BD to ask Joanne Matheson to start ball rolling with contacting trust members and then organise a public meeting.

**Memorandum & Articles** - MM stated need for update as the current ones are out of date and in some cases not good for our organisation now. MM is to look into. Also MM will sort out new date for director training.

**Produce markets** – BD said the markets were successful last year and she is to organise dates for this year.

**Newsletter -** MM to do newsletter for next quarter

**Rent review –** Both leases for the PO buildings tenancies will be reviewed soon(Tearoom lease is from 22nd April and Na’vi lease is from 28th October). MM to speak to a valuer.

MM had to leave the meeting, so it was closed at 1pm