**Acharacle Community Company**

**Minutes of meeting**

**17th November 2016**

**Those present**:/ Ilanora Sharp/ Sharon Cameron /Phin Manasseh/Becky Dacre

**1 Apologies**: Pauline King /Mary Lamont / Iain Houston / Fiona Ogg / David Ogg

**Reuse:** Issue with higher than normal mileage expenses being claimed meaning that donations are only just covering expenses. Lesley to try to organise so only allowing drivers out in pairs and doing multiple pick-ups etc per journey.

**3** **Treasurers report:**

Bank balances not talked about as the Treasurer is away at present. BD has looked at statements and there are no unexpected expenditure items etc to cause concern.

**4 Lesleys report**

Kitchen clean. Heather to clean under the cooker and the pantry. LM fine to be Heather’s supervisor. If there are problems who gets blame. IS said Heather is responsible to the board not Lesley. Heather should plan meals as Jeannie did. Lesley has found these. Crack in floor could be mended with type of mastic (PM). Lesley suggested if it came to need to advertise then it should be for 16 hours.

Christmas decorations. LM to sort.

**5** **Minutes from last meeting**: Discussed and comment made that there were gaps but nothing specific brought up. No formal approval but no objections.

*Public part of meeting*

members arrived: Jane Gaze / Heather Findlay / Ruth Lewis / Joanne Matheson / Kate Atchley)

**6** IS explained that IH has resigned. Family health issue. Thanked him for all his hard work and sorry to see him go.

Continuing to look for new directors. Can co-opt and then retire and re co-opt at AGM. IS explained about meeting with Rory Dutton (Development Officer) from DTAS last week. They can give ACC support to acquire building from Highland Council. BD and LM to do details of running costs / income / use of building / some ideas about proposed use of building. Then get in touch with DTAS support officer and Highland Council.

**7 PO bldg. –** RL asked before the meeting to put the PO as agenda item. This has been done. She asked if Jemma could present a few more details about what is to be sold in their shop. Gaps in understanding of what Jemma is proposing to do. JM said she had asked Iain Houston to get Jemma to come to this meeting. Message not forwarded so IS unaware of request. Retail outlet evolved since 1st mtg. JM said the directors should have asked what Jemma was going to sell when she presented business proposition. IS explained about Jemma’s proposal. IS will invite them to come to next meeting but now IS wanted to move on so no more discussion on the subject.

Heating quotes – BD said only one so far. Repairs to the rest of the building are scheduled and Kenny Morrison should be doing them soon.

**8 AGM** – new date of Jan 18th. It should have been Nov 30th but postponed due to accounts not being ready.

**9 Car park marking.** Royal Mail now using centre car park for mail transfer. May need marking out to stop people parking in spaces between 10 and 11am. Old PO line marking to be done first. Suggested – 10.30 to 12.30 20th / 27th Nov. BD to put out on Facebook.

**10 Centre future**

DTAS should be able to help us take this forward for a community buyout. HC to be approached first. Need to get plan together for running costs/income etc. to take to HC. Also need to approach NHS. RL asked if there is a need to wait for DTAS? Suggested to start now. KA suggested a questionnaire to members and ask for ideas. Now. Realised need to advertise centre more.

Page on website / facebook to promote centre. BD/LM to do.

HC supporting intergenerational activities. JG suggested kids cooking for lunch club as an idea. Work with school. Mentoring. Digital Scotland – can come back to do more sessions.

RL need to engage with community so some plan to show DTAS.

Discussion about what happens at the centre e.g. Film club etc Advertise more!

**AOB** –JM – stood down as secretary of MiL – need to divide money for produce sales etc. BD to sort.

**Next meeting** – 8th Dec. (mince pies and mulled wine suggested by IS!)