**Acharacle Community Company**

**Minutes of meeting**

**7th May 2015**

**Those present**: Ilanora Sharp / Iain Houston / Tracy Cameron / Seonaid Macleod / Pauline King / Adam Hough / Scott Fletcher / Becky Dacre

**Apologies**: none

**Directors business:**

Outstanding room rentals – person who owes for room rentals at the centre is between jobs but IH discussions are ongoing and still pursuing.

IH tried to mend blind but plastic too brittle. New one will cost £32. Agreed to purchase new one. TC said to make sure that it has a child safety loop.

IH to bring in 2 small planters from home as he does not need them. Discuss need for more at later date.

Re-use income / expenditure figures perused and IH took them away to look at in detail. Donations are reducing year on year. Issue of availability of shed key raised again. This week Fiona was away so no key available. IH to speak to Fiona formally to ask for a key to be left in the office with the van key. Check the insurance details are in van in case of accident. Discussed what a driver would do in case of puncture or other such breakdown / accident. Mobile phone – not all drivers have one so it was discussed about buying one for the van. IH to look into purchase. IH also to look into road rescue package.

BD to email reuse income/expenditure figures out.

**Seonaid’s report**

Lunch bunch quiz coming up. Query over meals increase in cost? £4.50 for 2 courses at moment. No raise agreed. Numbers have decreased over last 2 months for various reasons. Last month’s film postponed. But will be 3rd Friday in each month from now on. Dal Mhor have been invited. Spring event poorly attended but everyone enjoyed it and the stallholders were happy. £99 from teas and soup. Firemen did car wash and did well and made a donation to the centre.

Swap shop party date 10th July.

Tech classes 1st wed every month 7-9pm starting in June.

Service point having problems getting online in March but now ok. Box in office still there.

Stevie has done towel holders in toilets.

Line marking brought up again. BD to ask if Highland Council will do line marking.

Seonaid asked if a fridge could be purchased for Resipole room. Decided to purchase a small one. PK to sort.

Reuse – SM asked about calls from Fort William. Should she tell the customer about New Start first? Agreed that it is only worth considering if van is passing. Suggested that customer takes photo if possible. PK to buy book of tickets for van from Service Point. AH mentioned that we had talked about taking van to Strontian once a month – still thought to be a good idea but not actually organised. Need to cost out so we know whether it is worthwhile going to the Fort.

SM needs to know when Fiona is away.

Cooks post – (SM) should be maybe 16 hours? SM has covered 26 days when Jeannie has been away.

Maintenance and repairs – list given to IH. Liz Featherstone off sick at moment. Area manager instead to be contacted as no progress has been made. Lunch bunch want to take Jeannie out for lunch on 29th. TC asked about stand in till new person appointed. IH has put out advert on Facebook already.

SM left.

Post Office Building Survey – to be done soon. TC has organised.

IH to get price for type 1 hardcore and then see if Kenneth will do or us. To get back to TC

BD to arrange for directors to visit the bungalow through Fiona Sorley.

Loose tile on PO roof. To ask Sandy to put it back. TC to ask.

HSCHT – TC asked if we could support HSCHT in their bid to construct 4 – 6 affordable homes in the village – Agreed to show support.

Car parking in the village – agreed it should be a Community Council issue. BD to get in touch with them.

Agreed to quote for new sign outside PO of £302.64 from All Round Signs. BD to get drawing of wording before go ahead given.

**Cook resignation**

IH has put advert on Community page in facebook. Lochaber jobs – TC suggested is a good place for advertising. 16hours?? IH to contact Citizens advice. Posters up here and Strontian. IH to do.

Leaving do?? PK to ask Jeannie.

**Reuse**

BD passed new flyer and disclaimer round. Agreed ok to both.

Lock not being used on gate.

Sack trucks have arrived and hopefully are being used.

BD to get brush and box

Risk assessments / passengers in van / need to be thought about.

Health & safety policy / risk assessments to email out for consideration. (BD)

**Sgoil na Coille Land Purchase**

Craig Millar – SF meeting with him 22 and 26 May / 2nd and 3rd June. IH to meet too. To look at land and give him idea of area we are talking about purchasing.

**Website**

BD nearly completed new one and gave everybody sign up details to new website. Agreed to use facebook more too.

Agreed a good idea to show items on offer to encourage use of shed online – facebook.

**Change of signatories**

Need 2 new ones as Richard and Cathie are no longer directors – IH and SF agreed

**Produce Market** – lunch club want to have tombola at a market? Maybe ask if they could bake and sell instead?

**Computers at centre** (including laptops) are being looked after by Jean and Mike – This was formally ok’d by the directors.

**Sign for centre** – align wording to left and logo to right. BD to tell All Round Signs.

**Sgoil na coille sign** – BD to get quote

**Co-op donation fund –** BD mentioned and directors agreed to think about possible uses for this funding.

**Recycling week** – Zero Waste Scotland organising a week 22-26th June. Thoughts about doing an event at the shed on Wednesday 24th June.

**Clear Business Water**  – they claim to be able to be cheaper for water supply than Scottish Water. PK to look into.

Annual accounts – BD asked if David Govan should be asked about doing the annual accounts again. All agreed to go ahead. BD to contact him.

**Feis** – request for donation to raffle or sponsor – Decided to sponsor and BD will find out some prices so ACC can sponsor specific event.

**Sign** in village – Decided to facebook to see where sign should go. TC to do.

Meeting closed at 10pm

Next meeting: 7th May