Approved – 02 Feb 2023

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| **Attendees Feb :-** |
| **Directors:-** David John Cameron – Chair (DJC) Marie- Louise MacDonald – Treasurer ( MLM)Tracy Cameron (TC)Fiona Cameron (FC)Gillian King (GK) |  **Staff:-**  |
| **Item** | **Topic** | **Actions** |
| **1.0** | **Approval Of Minutes**  |  |
|  | Approved by (MLM)Second by (GK) |  |
| **2.0** | **Matters Arising and not delt with in Agenda**  |  |
| **2.1** | No update on E-Bikes felt we should keep on hold until new staff member is appointed. |  |
| **2.2** | Electricity contracts – DJC has been talking with electricity supplier and short term contracts have been put in place. |  |
| **2.3** | Policies that have been approved by email since our last meeting * 03 – Health and Safety Policy
* 05 Safeguarding of Children and Vulnerable Adults
 |  |
| **2.4** | The bid for a full-time staff member for a fixed 1 year term has been made. This is for company admin and development. If the bid is successful we will have a separate meeting to go over advertising and interview process.  |  |
| **3.0** | **Financial Update**  |  |
| **3.1** | DJ informed group that lasts year’s account were sent away Mid December  |  |
| **3.2** | DJC showed all the format of a broken down account that is easier to see break down of all transaction. This is being worked on with Lesley and updated copy will be sent to all directors asap | DJ – to work with Lesley on this  |
| **4.0** | **Correspondence**  |  |
| **4.1** | Community Council invited us to their next meeting – DJC attended but the council did not have enough members to hod meeting so an informal discussion was had. |  |
| **5.0** | **Monthly Newsletter – De Tha Dol entries**  |  |
| **5.1**  | Lesley has sent in an update with ongoing centre events.  |  |
| **6.0** | **Membership applications/ changes/ board and office appointments**  |  |
| **6.1** | No new applications  |  |
| **7.0**  | **Asset Management – Investment Properties – Café , Sunart Networks & house**  |  |
| **7.1** | No update  |  |
| **8.0** | **Asset Transfer – Community Centre** |  |
| **8.1** |  No Update |  |
| **9.0** | **Subcommittee Reports**  |  |
| **9.1** | **Compliance, Governance and Financial** – DK has completed check on last year’s accounts.AGM proxy vote forms have been updated.  |   |
| **9.2** | **Community Centre Operations** Centre back open and getting busier. Some warm space events are being run and there is a plan to develop these events. |  |
| **9.3** | **Play Park Project** – The landscaping of the playpark has been completed. When the new safety surface in fitted the area will need to be grass seeded and left to allow grass to grow so the playpark will have to remain closed a bit longer.No date for fitting of play park yet. |  |
| **9.4** | **Grant and Charity Fundraising – consideration of offers of donations to the charity (if any) and inviting gift aid donations.**No Update  |  |
| **9.5** | **Risk Evaluation and Monitoring – The Board considers that there were no material changes in the circumstances in which the charity is operating and the current policies remail appropriate and adequate.**No Update  |  |
| **10.** | **AOB** |  |
|  | Proposed AGM Date – 16th March 2023 We will advertise the need for new directors and encourage new members  |  |
| **11** | **Date for next meeting**  |  |
|  | Thursday 9th Feb |  |