**Acharacle Community Company**

**Minutes of meeting**

**4th April 2019**

**Those present**: Jimmy Gillies(JG) /David John Cameron / Marie-Luise MacDonald(MLM)(chair)/ Jimmy Gillies / Jane Gaze (JGa) / Lesley MacMaster (LM) / Becky Dacre (BD)(mins)

**1 Apologies**

**2 Play Park -** Fiona Cameron came to the meeting to talk about where the sub committee are up to. She handed out a rough draft of their business plan.

Site is not going to be expanded, just using the existing site. Maybe expand in the future.

Funding may be available but too soon to apply. Highland Council (HC) will continue to be responsible for the play area until closed for refurbishment. Then asset transfer of land. HC said they will help with training up volunteers to maintain new play park. (David Lamont with HC) They could also do annual external assessment of park. Volunteers can maintain the park but once a year an external approved body/company has to do inspection.

Directors agreed in principle to ACC taking on play area as long as no cost to ACC.

Need a memorandum of understanding between play park committee and ACC. FC has done draft one and she is to ask David Lamont what next step is with council. MLM said ACC would need to get members to approve asset transfer.

Play park committee next meeting 30th April.

**3 OSCR**

OSCR have sent email stating they will not approve new M&A’s as they conflict with charitable purposes. MLM to email Rory Dutton at DTAS to see if they can give help on the matter.

**4 Centre**

LM says Co-op bank keep getting in touch and cannot find JG, so he needs to send certified copy of DL or passport. He is not a signatory, but they need details of all directors for their records. He will call into office with DL or passport.

Need new printer for office as causing problems. Possibly wi-fi not working correctly, so to plug in where possible. To use existing cartridges and then get new printer.

Fiona Galbraith has not been in office yet. Car project for everyone, not just elderly etc. MLM to email Fiona saying she needs to come down to office and meet people as there are a few queries about what is happening. MLM has had meeting with her, but needs to introduce herself to everyone else.

BD to do wages for April.

Need business plan from Douglas. LM will look for funding while off work.

**5** **Accounts**

LM got expenditure/income spreadsheets up to date.

New accountant needed – RA Clements suggested / JGa to email her accountant. To get prices from both.

BD to get in touch with Emma Tayler to start negotiations. LM to talk to Marie Law again and LHA about the car park.

DJ showed powerpoint display of all accounts and explained all. Centre should be able to keep open till December 2020. Questions raised about what can ACC do to support centre? Should re-charge some of Lesley’s time from reuse to centre as part of her working hours are purely for organising the Reuse project. Lesley to work out percentage of her time spent on reuse. Also income from the shop at the centre. Need to keep abreast of expenditure and will monitor on monthly basis.

MLM said end of next March 2020 should be cut off point to alert all if no funding has become available. LM to ask all groups about raising rents. Also to keep all users / members in touch with what is happening.

Main account – making money. Some large expenses (oil and water recently).

Dishwasher fixed today / boiler still not fixed (part not arrived).

**6 Refreshments for produce market**

Through discussions it has become apparent that the shinty team supporters are gearing up to provide refreshments at next week’s market (Jackie Pleming – contact)

**7 Sgoil na coille event**

All organised for Easter event at wood school. Eilidh Ann is organising events. ACC are doing refreshments. It’s on April 20thfrom 1.30 to 3.30pm. BD to circulate posters

**8 Community Orchard**

Planting went well and 12 fruit trees are spaced out throughout the site. 12 children from Acharacle Primary School came out to plant and each one adopted a tree. They will be invited back at intervals throughout the year to help maintain the trees and the space. Decided after some feedback that the area should be called ‘Community Garden’. The space at the back of MacNaughton crescent was originally left free for such a project.

**9 Website**

Decided to put current directors on website / and keep minutes up to date.

**10 Phone box** – to write letter to Community Council to ask for donation from them.

**11 Shop** MLM to give Na’vi Organics a date for the end of the tenancy. End of May suggested and agreed. Then can give official confirmation.

Meeting closed 10pm