**Acharacle Community Company**

**Minutes of meeting**

**19th April 2018**

**Those present**: Jimmy Gillies / Jane Gaze / David John Cameron / Becky Dacre (mins)

1. **Apologies** Jemma / Marie-Luise MacDonald
2. **mins from last meeting –** read and approved

**3 Bank accounts info** – £7,394.68 main acct end March

£53,638.66 centre acct end March

**4 Tearoom –** All seems to be going ok with new tenants. BD needs to check whether they have set up a standing order for the rent.

 Cooker – DJ to chase up Jim Maclean to sort out cooker as two of the gas rings on the hob aren’t working. JGa to chase him if DJ doesn’t get a response. To get a price from him first. Suggested that if a new cooker is needed, maybe share cost with tenants. Jim Maclean replied during meeting. He is coming to look on 23.4.18

Roof – not a problem at the moment. DJ removed flue from old gas water heater and covered hole. It is something that needs attention in the long term.

Oil – Wireless sensor on tank seems to give false warnings. DJ to check on level of oil (does it regularly) & if they are using heating controls properly. DJ keeping an eye on pressure of system too.

One of the interpretive panels in the car park has blown off. A dog chasing a ball caused this apparently. DJ to see how it can be re-fixed.

1. Auction – all sorted. Cakes being baked by centre cook. Various helpers Friday to set up.
2. Policies – All need updating. Include: Employment / H & S / child protection / Equal opportunities / purchasing / environmental. BD to get list together and email out.
3. DJ to get 4 sets of keys cut.(main door and office door)
4. De Tha Dol? – Produce market poster to go in, but nothing else.
5. Centre – LD to stand in as cleaner as current cleaner has given up due to ill health.

Emma Tayler has finally replied about whether HC can sell centre as part of an asset transfer. Centre ok, no burdens. Car park does not belong to HC.

1. Data protection letters and emails gone out. Many replies already. New data protection regulations coming into force 25th May 2018 which mean we have to get permission from all people that we hold data for. In our case it is address/name/email/phone number.
2. NOF charge – possibly dead. But still waiting for a reply from BIG lottery fund.
3. BD stressed the need to organise a centre work day – garden /sheds / tidy up – BD to organise via facebook etc.
4. Sgoil na coille – Need for a work day noted. Compost being tipped (including branches) and not just within old compost site. BD trying to sort chipper out (blades need sharpening – Bob Archbold at Mingarry says he will sharpen blades. May need garage to get them off machine) Organise a work day after the centre one.
5. Meeting with Andrew Green on 3rd April - Womens fund grant – DJ said the date quoted on the website was a date that it was mentioned or re-mentioned by them on their website and not a date that the grant was handed out. He has contacted them to ask them to confirm this.
6. Phone at centre. New contract problems with broadband (BT not allowing new company to transfer service). Local phone company will be online in May. BD to get price from David Kirkham (Scotnet) and see if we can join/sign up. BD to check date of contracts up at the tearoom. BD to follow up with David Kirkham.

Mtg closed 8.40pm